



**Minutes of the Special Board Meeting held on Tuesday, October 23, 2012**

**1. CALL TO ORDER**

The meeting was called to order by Board President Tino Julian at 6:38 p.m. President Tino Julian stated that since this is a Special Meeting, a 24-hour public notice period was implemented pursuant to the Brown Act. This meeting was called due to unfinished business and items requiring urgent action.

- a. The assembly stood to recite the Pledge of Allegiance at 6:35 p.m. by Board Vice President Robin Tyler
- b. The Officers and Board Members were called to a roll call.

Officers Present	Tino Julian, President Robin Tyler, Vice President Mary Armenteros, Treasurer Debra Francisco, Secretary
Members Present	David Hyman, Residential Member Frank Klein, General Member Nancy Xander, General Member Janet Gaspard, Residential Member Deborah Stevens, General Member Marina Adlivankina, General Member
Members Not Present at Roll Call	Anita Goldbaum, Residential Member John McGovern, Residential Member Jaynee Thorne, General Member

**2. PUBLIC COMMENT ON NON-AGENDIZED ITEMS**

No speakers came forward for public comment.

**3. PRESENTATIONS**

**Monroe Center “Wellness” Project**

The project was presented by William Honda of the County Department of Public Works; Paula Wilson, President & CEO of Valley Community Clinic, operator of the program; and Rachel Torres, Director of Programs of the Child & Family Guidance Center. The Monroe Center “Wellness” Project, which will be located in Monroe High School at the corner of Nordhoff and Haskell, is a partnership between the County, LAUSD and Valley Community Clinic (VCC), the program operator. CEQA documentation has been completed and they are going to bid soon. The project is modeled after the Sun Valley Health Center, the very first wellness center in the nation.

The County’s mission is to ensure residents with high quality access to health care through direct services with Department of Health Services (DHS) facilities. The project will target underinsured residents. Medical, dental, vision and counseling services will be provided at minimal to no cost, depending on the client’s ability to pay. Valley Community Clinic will also collaborate with Child & Family Guidance Center for provision of services. It was stated that the location of the Monroe High School is perfect for the project since a lot of patients are expected to use public transportation.

In the initial year of implementation, the program is anticipated to operate at 20 hours per week and serve about 50 patients per day. Approximately up to 50% of these clients are expected to be generated from Monroe High School and the rest from the community. Some of the services, such as counseling, will be provided at the clients’ homes and not onsite. Future years’ implementation will be increased depending on funding.

Other speakers on the project include Evy Lowe, Director of the Child & Family Guidance Center; Roy Marshall, President & CEO of Child & Family Guidance Center; Judy Rose, Vice President of Valley Community Clinic; Maria Castillo of County Board Supervisor Zev Yaroslavsky’s Office; and Tom Jones, Principal of Monroe High School.

After the presentation, Vice President Robin Tyler stated that the NHWNC only learned of this project at the Board meeting on October 18 when the County’s letter dated September 28, 2012 was presented. Since the letter provides a community input deadline of October 29, 2012, the NHWNC has only six days to act. She said that she recognizes that the County has eminent domain powers and there is no need for NHWNC approval; however, it would have been good to have been able to work together.

During the public comment period, the following issues and concerns were raised:

- *Mary Fine asked for clarification on what they mean by “free clinic” – is it free if patients cannot pay? Who provides funding for the program – are taxes paying for the services?*

Response: The program is funded by the County, and therefore, paid for by residents’ taxes. As a community clinic, patients will be asked to pay on a sliding fee schedule, subject to their income/ability to pay and if they qualify for other subsidized programs such as Medicare. If the patient has no income, Medical may pay the fee depending on eligibility.

- *Mary Fine asked if there will be undesirables coming into the community as a result of this program.*

Response: Similar programs have been in operation in various locations since 2008 and none of these have had this problem, i.e., no buildings have been tagged and no criminal or other problems have been experienced. Judy Rose said that Valley Community Clinic has been operating for 40 years; during this period their experience has been with clients just like “all of us” who are hardworking individuals and residents of the community. William Honda further added that, although not everyone can be protected, precautions were taken to ensure public safety; the Center is gated and has a tight access structure - students can enter through a separate gate connected to the school grounds, whereas the public has another access from the street; he further added that the public do not have access to the school grounds through the Center.

- *Robin Tyler asked if there were any previous public meetings held to hear from residents.*

Response: It was stated that the only documents sent out were the September 28 environmental documents which called for a 30-day response period per CEQA guidelines.

- *George from the audience stated that the project is commendable, but asked why the school was picked? He also asked how the program was paid, and how much will be spent on operations versus administrative costs. He also raised the concern re low-income medical clients having “bacteria” that can contaminate the students.*

Robin Tyler stated that the program is for people without insurance and not class-based or for low-income.

Response: Valley Community Clinic, as a nonprofit organization, holds fundraising activities, writes grants, and has volunteers; i.e., VCC has an operating budget. The Center will be financed with additional fundraising activities. The program is for people who are unemployed or temporarily found out of work, for example, those in the entertainment industry who are in and out of jobs, creative people without enough work hours.

- *Gary from the audience asked if people who do not have funds to pay and do not qualify for Medical be able to avail of free health care services through the Monroe Wellness Center.*

Response: They will be given free services.

- *Peggy Burgess raised the issue of traffic, given that the Nordhoff/Haskell intersection is already an accident magnet; what will be done to prevent traffic-related problems that may be generated by the project, will another driveway be constructed with no supporting traffic lights?*

Response: As part of the CEQA process, the traffic patterns were reviewed with the Los Angeles Department of Transportation. It was found that the intersections will not be affected as a result of the hours of operation of the Center, i.e., that the project will not generate changes that will be significant enough to change the traffic patterns.

After the public comment period, the NHWNC Boardmembers raised their issues and concerns.

Frank Klein asked if the Monroe Wellness Center will be open 5 days a week, and what the hours of operation would be. He was informed that the center will not be run everyday and hours of operation will be conducted so as not to conflict with the busiest traffic times or the beginning and ending of school hours.

Deborah Stevens asked how many uninsured persons are in the North Hills Area. She was told that there are about 60,000 uninsured persons in the County of Los Angeles. The location for the center was selected based on need across the County.

Robin Tyler asked if there will be immunization services for babies and adults. She was informed that, although services are primarily for children, the Center should be considered similarly as going to a doctor.

Mary Armenteros stated that she lives on Aqueduct St., which is inundated with foot traffic between the hours of 3:00 – 4:00 p.m. In response, she was told that the Valley Community Clinic, located on Vanowen and Coldwater, experiences similar circumstances; this also serves as the perfect opportunity for parents to avail of services when they pick-up their children from school. Maria Castillo from Supervisor Zev Yaroslavsky's Office, said that one of the Supervisor's mission is to bring health care to the community. The first school-based clinic in Sun Valley was tailored to community needs. As a result of this program, they did more research to determine areas of need. The initial hours of operation will be minimal in order to evaluate the programs, including the generation of traffic. Ms. Castillo said that they do not want to set-up a clinic that will create a burden to the community.

Robin Tyler said that the problem is with the project coming to the NHWNC late. Maria Castillo apologized for not coming to the community sooner; she said that there is still time for any concerns to be sent to them so that they can address the issues. She committed to having the Center start slow and to limit the hours of operation to mitigate traffic.

Tom Jones, Assistant Principal of Monroe High School, said that the Monroe Wellness Center is a wonderful thing for the school since there are a lot of students who need health care. He further stated that Monroe has lost a lot of students to new schools and, as a result, there is not as much traffic as before. He said that the project will provide the school with the following benefits:

- more sports physicals for athletes;
- better health care for students will allow better attendance;
- many more kids who need vision care will be treated; and
- mental health services will benefit the students who are experiencing more life hurdles; they can avail of therapy in peace.

Maria Castillo said that Supervisor Zev wants to extend the public comment period to November 30<sup>th</sup> to allow for more public comment. The Board expressed their gratitude.

Maria Castillo stated that Sun Valley Middle School, the first model, was the perfect location since they want the clinics to be separate from the school and have its own niche. She said that Monroe High School has a similar set-up as Sun Valley Middle School, which is the best opportunity to serve the students and their families. The service area for the clinic is about a 10-mile radius.

**President Tino Julian took this opportunity to hear Item 6c out of order since this item refers to a discussion on Monroe Community Wellness Center Project and Motion (McGovern/Tyler) to send a letter to the County of Los Angeles Department of Public Works.** Robin Tyler made a motion to postpone this item until the next regular NHWNC General Meeting, seconded by Deborah Stevens. A public comment period was called; no one came forward to comment.

*Action:* The Motion (Tyler-Stevens) to postpone Item 6c until the next NHWNC General Meeting unanimously passed (10-0). No one opposed nor abstained.

4. Item 4 is a typographical error on the Special Board Meeting Agenda, i.e., there is no Item 4.

**President Tino Julian called another roll call at 7:38 pm to reflect the arrival of additional NHWNC members:**

Officers Present	Tino Julian, President Robin Tyler, Vice President Mary Armenteros, Treasurer Debra Francisco, Secretary
Members Present	David Hyman, Residential Member Frank Klein, General Member Nancy Xander, General Member Janet Gaspard, Residential Member



no comments from the public. The motion passed with a unanimous vote (11-0). No one objected nor abstained.

The members of the Events/Marketing/Outreach Committee are as follows:

Anita Goldbaum, Chair  
Nancy Xander, Co-Chair  
Deborah Stevens  
Marina Adlivankina  
David Hyman  
Robin Tyler  
Mike Kahlid, Resident/Stakeholder  
Debra Perkins, Resident/Stakeholder

### EMERGENCY PREPAREDNESS

President Tino Julian said that two stakeholders expressed an interest in joining this committee: Mike Kahlid and Dave Brown.

- Dave Brown stated that emergency preparedness is his area of expertise and experience. Tino Julian moved to appoint Dave Brown to the Emergency Preparedness Committee, seconded by Robin Tyler. During public comment, Ellie Hill-Reese asked if committees are open to everyone in the public and if appointments even need a vote. The Board stated that everyone can attend the meetings and appointments do not require a vote. The motion passed with a unanimous vote (11-0). No one objected nor abstained.
- Tino Julian moved to appoint Mike Kahlid to the Emergency Preparedness Committee, seconded by Marina Adlivankina. There were no comments from the public. The motion passed with a unanimous vote (11-0). No one objected nor abstained.

The members of the Emergency Preparedness Committee are as follows:

Tino Julian, Chair  
Deborah Stevens, Co-Chair  
Frank Klein  
Dave Brown, Resident/Stakeholder  
Mike Kahlid, Resident/Stakeholder

### PUBLIC SAFETY COMMITTEE

Tino Julian stated that due to the cross-over of membership and scope, it is probably best to combine this committee with the Emergency Preparedness Committee. This may require a boardmember to step down. Since this requires a change in the bylaws, this should be referred to the Rules Committee for review.

President Tino Julian asked if the stakeholders who volunteered for the Emergency Preparedness Committee would mind being included in the Public Safety Committee. Dave Brown agreed. Mike Kahlid had already left the meeting and was unable to respond.

Tino Julian moved to appoint Dave Brown to the Public Safety Committee, seconded by Nancy Xander. There was no public comment. The motion passed with a unanimous vote (11-0). No one objected nor abstained.

Tino Julian moved to appoint Mike Kahlid, pending his approval, to the Public Safety Committee, seconded by David Hyman. Tino Julian said that a replacement would need to be found if Mike Kahlid refused. There was no public comment. The motion passed with a unanimous vote (11-0). No one objected nor abstained.

The members of the Public Safety Committee are as follows:

Deborah Stevens, Chair

Tino Julian, Co-Chair

John McGovern

Dave Brown, Resident/Stakeholder

Mike Kahlid, Resident/Stakeholder

#### BUDGET & FINANCE COMMITTEE

Tino Julian stated that 3 stakeholders expressed an interest in joining the Budget & Finance Committee but there is currently space for only two. At the recommendation of Ellie Hill-Reese, the portion of the bylaws in reference to the Budget & Finance Committee was read by Tino Julian. The bylaws state that committee membership may include the addition of two stakeholders.

Tino Julian stated that they need to move along on the items since time is running out and some of the Boardmembers have expressed an interest to leave.

The appointment of new members to the committee was temporarily tabled.

The members of the Budget & Finance Committee are as follows:

Mary Armenteros, Chair

Anita Goldbaum, Co-Chair

Debra Francisco

#### BEAUTIFICATION & INFRASTRUCTURE

Tino Julian stated that Punam Gohel is interested in joining the Beautification & Infrastructure Committee. Punam Gohel said that he is a member of CPAB and other committees; he usually works with the eastside but has since come to realize, upon reading Dave Brown's *Good Neighbor Policy*, that he has to serve the good side as well as the bad side.

David Hyman asked if previous receipts/invoices were submitted to the board.

Aman Shahin, from the audience, said that she is very interested in joining the committee. She added that she can share her experiences in obtaining resources without spending money.



Tino Julian moved to approve the appointment of Punam Gohel to the Beautification & Infrastructure Committee, seconded by Robin Tyler. No one came forward for public comment. The motion passed with a unanimous vote (11-0). No one objected nor abstained.

Robin Tyler moved to appoint Aman Shahin to the Beautification & Infrastructure Committee, seconded by Deborah Stevens. During public comment, Robin Tyler stated that Aman makes the best baba ganoush/ganouj that she has ever tasted. The motion passed with a unanimous vote (11-0). No one objected nor abstained.

The members of the Beautification & Infrastructure Committee are as follows:

Jayne Thorne, Chair

Marina Adlivankina, Co-Chair

Janet Gaspard

Punam Gohel, Resident/Stakeholder

Aman Shahin, Resident/Stakeholder

#### BUDGET & FINANCE COMMITTEE – back on the table

(continuation) Tino Julian said that Debra Perkins, a prior NHWNC Boardmember, expressed interest. Tino Julian asked Amelia (DONE) if they need to keep the committee membership at an odd number. Amelia said that it is not required nor policy but highly recommended for ease in determining a quorum and to prevent split votes.

Tino Julian said that another stakeholder, Helen Donovan, an accountant, also expressed interest. Robin Tyler inquired if she was a former NHWNC Board Treasurer.

Ellie Hill-Reese said that Debra Perkins said she is not interested nor notified the NHWNC of her interest in joining the Budget & Finance Committee.

Mary Armenteros stated that she does not know if Debra Perkins has filled an interest card for the Budget & Finance Committee. Amelia (DONE) said that in her experience, Budget & Finance Committees are not so large; stakeholders can always come to the meetings and be heard.

Tino Julian moved for postponement of appointments to the Budget & Finance Committee until the next NHWNC General Meeting, seconded by Debra Francisco. No one came forward for public comment. The motion passed with a unanimous vote (11-0). No one objected nor abstained.

#### AD HOC TECHNICAL SUPPORT COMMITTEE

Tino Julian said that only one person expressed an interest in joining the Ad Hoc Technical Support Committee – Punam Gohel. Tino Julian moved to postpone this appointment until the next NHWNC General Meeting to allow for more outreach, seconded by Nancy Xander. Robin Tyler asked if Punam is a sound or light

technician; Punam said that he is “sort of” both. No one came forward for public comment. The motion passed with a unanimous vote (11-0). No one objected nor abstained.

The current members of the Ad Hoc Technical Support Committee are as follows:

Robin Tyler, Chair

Dave Brown, Resident/Stakeholder

David Rayburn, Resident/Stakeholder

#### PLANNING & LAND USE COMMITTEE

Tino Julian stated that only one person is interested in joining this committee – Punam Gohel. Robin Tyler said that she would like to hold-off on this until she is able to speak with stakeholders to determine their expertise on planning and land use issues. Robin Tyler moved to postpone the appointments to the Planning & Land Use Committee until the next NHWNC General Meeting, seconded by Deborah Stevens. During public comment, Punam Gohel said that the NHWNC is doing the right thing and it is good to talk to people. The motion passed with a unanimous vote (11-0). No one objected nor abstained.

The current members of the Planning & Land Use Committee are as follows:

John McGovern, Chair

Robin Tyler, Co-Chair

Peggy Burgess, Resident/Stakeholder

#### RULES & ELECTION COMMITTEE

Tino Julian said that there is only one person interested in joining the Rules & Elections Committee. For the purpose of doing additional outreach, Tino Julian moved to postpone appointments to this committee until the next NHWNC General Meeting, seconded by Debra Francisco. The motion passed with a unanimous vote (11-0). No one objected nor abstained.

## **6. NEW BUSINESS**

### **a. Motion (Francisco-Julian) to dismiss current webmaster who has failed to perform as expected**

Tino Julian read a statement from Aaron DeVandry, in absentia. In his statement, Aaron DeVandry claims that this item is pointless since he has done nothing to warrant being dismissed; except for the complaint of one boardmember who has inappropriately asked to be provided complete access to his personal webserver and email account. He claims that providing this information is akin to asking a chef for his recipes. However, the information requested is appropriate to be provided to another webmaster. He is under contract. He is a webmaster with over 10 years experience and is also webmaster to several other neighborhood councils. He requested to be told how he has not performed as expected.

Tino Julian requested Debra Francisco to respond to the statement. Per Debra Francisco, Aaron DeVandry has been argumentative, sent stakeholders unauthorized emails and responses, and questioned items that he was requested to post to the website. He had been unprofessional to deal with, in person or by email, and had made inappropriate comments regarding another webmaster.

Debra Francisco further stated that he works for the NHWNC and should provide information the information requested. She said that it is best for the NHWNC to create distance from him and work with someone who can perform with more decorum.

Robin Tyler said that requesting website-related information is not like walking to a restaurant and asking for recipes. She has worked with other webmasters and given access to passcodes, etc since the website belongs to her.

Robin Tyler also said that Aaron DeVandry has billed the NHWNC for \$3,200 representing over a year's prior work, which is not professional. She clarified that she is not saying this is not an appropriate bill, but rather not professional of him to allow the bill to not be paid for over a year. She agrees that the NHWNC should go to bid. No webmaster should dictate to the Council; the Council needs to work with someone who can work more cooperatively.

David Hyman said that this situation happened with the previous board. The current board can, of course, replace the current webmaster and go to bid to hire a new one.

Debra Francisco added that she is concerned about the leakage of information, since he does 10 or 11 more websites for other neighborhood councils.

Tino Julian stated that the NHWNC Board Secretary works most with webmaster, but he has also seen the webmaster's unprofessional actions. In one previous meeting, the webmaster's complaints resulted in another speaker backing out on her presentation on building another website. Tino Julian clarified that one of the items that the webmaster was asked to post, which was questioned, was requested by DONE. He asked if there is an actual contract or if it's under dispute.

Debra Francisco replied that according to Graycie Liu (General Manager of DONE), there is no contract.

Paul from the audience raised the issue regarding the Board not having any funds to pay for another webmaster. Boardmembers replied that funding is not the issue on hand.

Ellie Hill Reese said that she doesn't know if creating a new website is worth \$3K. Aaron has done a phenomenal job with the website. Ellie stated that she does websites for a living, and Aaron had been a huge help. She asked the Board to

consider not spending \$2k for another website. Aaron does multiple sites and has been good at replicating info. She said that the website has not been updated for a month. She said that she holds the passwords and no one from the Board has asked her.

Robin Tyler said that this is not a personality conflict, but rather a matter of the master's uncooperativeness. She said that she has never worked with a webmaster who refused when asked to post items. She asked Ellie Hill Reese (Ellie was a previous Boardmember) why the webmaster was not paid for over a year. Ellie responded that she was not the Treasurer of the Board.

Yey Coronel-Alcid said that her husband, a computer programmer, was willing to do the website on a voluntary basis, in the interim until the NHWNC is able to find a new webmaster.

Peggy Burgess stated that the webmaster needs to be given a reason for the dismissal.

Debra Francisco clarified that the funding appropriation is budgeted high as an "up to" amount; the actual expense would most likely be less than the appropriation requested.

A public commenter, who said that she lives on Bryant Street, told the Board that she owns a website and it doesn't cost that much. She said that she doesn't understand the need to pay so much when any of the Boardmembers can do the work easily.

Robin Tyler said that since the Boardmembers already work 8 hours a day on NHWNC council matters, no one has the time to do the website.

Amelia Herrera Robles (DONE) said that the department is trying to create a generic agreement due to previous problems. Any administration can enter into a contract/agreement but must solicit at least 3 vendors (i.e., 3 bids) who are licensed with a BTRC (Business Tax Registration Certificate). She said that there are several webmasters with multiple agreements with different neighborhood councils. Neighborhood Councils have the discretion to review and replace their webmaster/s for as long as applicable rules and regulations are followed.

Robin Tyler stated that the current NHWNC Board has so far shown fiscal prudence and extreme financial responsibility and will continue to do so.

Amelia Herrera-Robles stated that this is the first NHWNC meeting she has attended and the Board is still in transition from the previous Board. She noticed that the members are all passionate and reminded the Boardmembers that they are the role models for the community; as such, they should watch what is said, especially when engaging back and forth during a meeting. She suggested that whatever the Board decides, to relay it in writing to the webmaster. She said that she had spoken earlier with Aaron Devandry and will help with the transition to a new webmaster.

Tino Julian asked again if there is a contract with Aaron DeVandry. Robin Tyler responded that according to DONE, there is no contract that is enforceable. Amelia said that there may have been a contract signed by the former Board. Robin Tyler reiterated that according to Graycie Liu, there is no contract; and there is a volunteer willing to take over the work.

At this point, Tino Julian reminded everyone of the need to move forward since the meeting has already extended half an hour over the end time.

Robin Tyler made a motion to dismiss the current webmaster, seconded by Mary Armenteros.

Ellie Hill Reese asked why the Board would dismiss the current webmaster without hiring someone new. Gary from the audience said that since the current webmaster is challenging the Board & Empower LA, he does not see why he should be kept. Ellie Hill Reese said that Gary/NHWNC (?) does not even have a computer.

Tino Julian called for a vote on the Motion (Tyler-Armenteros) to dismiss the current webmaster.

*Action:* The Motion (Tyler-Armenteros) passed as follows:

Ayes:	5	Mary Armenteros Debra Francisco Robin Tyler Nancy Xander Deborah Stevens Tino Julian
Noes:	2	Frank Klein Janet Gaspard
Abstentions:	2	Jaynee Thorne David Hyman

The Motion (Tyler-Armenteros) was later amended (*after discussion on Item 6d and before the meeting was adjourned*) per Motion (Julian-Thorne) to provide a time frame of up to 45 days for the dismissal of the current webmaster.

Tino Julian asked Amelia Herrera-Robles on how this is normally done. Amelia responded that it is up to each neighborhood council. Nancy Xander asked if it is possible to overlap webmasters.

Robin Tyler said that this is mixing up the issue and that the Board has already voted to dismiss the webmaster. She said that the Board should sustain the original Motion (Tyler-Armenteros).

*Action:* Since a Motion (Julian-Thorne) was made and duly seconded, the Board needed to act. The Motion (Julian-Thorne) passed as follows:

Ayes:	6	Frank Klein Janet Gaspard David Hyman Debra Francisco Nancy Xander Jaynee Thorne
Noes:	2	Tino Julian Robin Tyler
Abstentions:	0	-None-

**b. Motion (Francisco-Julian) to obtain several bids to hire a new web designer/webmaster up to \$250 per month as well as up to \$2,000 for new website creation**

President Tino Julian called for public comment on this item.

Punam Gohel said that it is not hard to do a website; anyone can do it and it does not take that much money to do.

Dave Brown said that the previous board also had to dismiss their prior webmaster. There are many designers out there. He said that it would be a good reflection on the Board for its website to be a “go-to” page for residents and anyone who wants to know about NH. He suggested that it would be good for the website to “air” the Board/Committee meetings so that people can watch in the privacy of their homes.

Amelia Herrera-Robles (DONE) said that it would be better for stakeholders to come onsite for meetings rather than watch from their homes.

Nanxy Xander said that there are people with no computers who do not sign up for emails and prefer regular mail. She said that those without computers should be made aware that there are computers at the library that they can use.

Tino Julian explained that the Motion (Francisco-Julian) is also a vote for the appropriation of funds.

*Action:* The Motion (Francisco-Julian) passed with a unanimous vote. There were no objections or abstentions.

Nancy Xander made a motion to speak with Roy Alcid, who has volunteered to work on the website in the interim until a new webmaster is hired. Ellie Hill-Reese said that the motion should not be acted on since it is not on the agenda.

Amelia Herrera-Robles said that since Roy Alcid is the husband of Yey Coronel-Alcid, there may be a conflict of interest. Yey Coronel-Alcid explained that there should be no conflict of interest since she is simply a volunteer requested to take minutes for the meeting and is not a part of the NHWNC Board. Amelia Herrera-Robles agreed. Yey Coronel-Alcid further stated that she is a former City of Los Angeles employee who previously worked with the Office of the Chief Legislative Analyst and two previous Mayors. Given her experience on council policies and procedures, she said that the Board can hear the motion made by Nancy Xander since it is directly related to the item being discussed. She further added that the subject action of the motion did not require Board action to enable a member to discuss with her husband, Roy Alcid. The motion made by Nancy Xander was dropped.

**c. Discuss Monroe Community Wellness Center Project and motion (McGovern-Tyler) to send letter to the County of Los Angeles/Department of Public Works**

This item was taken out of order; see Item 3a re Monroe Community Wellness Project.

*Action:* The motion made by Robin Tyler and seconded by Deborah Stevens to postpone Item 6c until the next NHWNC General Meeting unanimously passed (10-0). No one opposed nor abstained.

**d. Community outreach, research and education grants for non-profit organizations (Xander)**

Nancy Xander said that she received an email from the Department of Water & Power relative to a grant opportunity for energy efficiency projects. Non-profit organizations/corporations that are designated 501(c)(3) are eligible to apply. The grant is due October 31, 2012, which necessitated quick board action if they will apply. Amelia Herrera Robles (DONE) said that neighborhood councils are advisory bodies and cannot go into contract for grants/projects. It was recommended that the grant application be forwarded to the Valley Arts & Sciences Robotics Program and the Friends of the Library.

## **7. BOARD COMMENTS**

Frank Klein raised the question on whether or not the webmaster has been fired. It was clarified that the Board has just decided to dismiss the webmaster but has not actually

fired him. The issue was raised on the need to establish a timeframe for the dismissal of the webmaster (see Item 6a). After considerable discussion, the Board passed the Amending Motion (Julian-Thorne) to provide a period of up to 45 days for dismissal of the current webmaster.

Ellie Hill-Reese then stated that she will call the webmaster to let him know of the Board's actions. Debra Francisco told her that any notification to the webmaster should come from the NHWNC Board.

## **8. ADJOURNMENT**

A motion (Julian-Francisco) to adjourn passed with a unanimous vote (8-0). The meeting was adjourned at 8:45 p.m.