

**NORTH HILLS WEST
NEIGHBORHOOD COUNCIL
EXECUTIVE OFFICERS**

PRESIDENT: John McGovern
VICE-PRESIDENT: Dan Gibson
SECRETARY: Carol Hart
TREASURER: Debra Perkins



**NORTH HILLS WEST
NEIGHBORHOOD COUNCIL**
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Minutes (to be approved) of the
**NORTH HILLS WEST NEIGHBORHOOD COUNCIL (NHWNC)
GENERAL BOARD MEETING
Thursday, April 17, 2014**

at New Horizons, Multipurpose Room, 15725 Parthenia St., North Hills, CA 91343

NHWNC (and all other) Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions are the Motions shown in italics and quotes shown with quotation marks (" ") at the beginning and ending of a word or words. The Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about an issue or project.

1. Welcome, Flag Salute, Roll Call and announcement of quorum.

a. Board Roll Call

President John McGovern called the meeting to order at 7:05 p.m. and explained that the Agenda was posted, as required, by 72 hours before the Meeting.

Roll Call was taken by Secretary Carol Hart. Eleven of the 13 Board Members were present at the beginning of the Meeting: Armando Diaz, Garry Fordyce, Dan Gibson, Punam Gohel, Carol Hart, David Hyman, Mike Khalid, Carlos Maya, John McGovern, Debra Perkins and Nancy Xander. Board Members absent: Dave Brown and Ed Serrano. The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see <http://empowerla.org/wp-content/uploads/2012/06/NorthHillsWestNC-Bylaws.pdf>), so the Board could take such votes. All of the 13 Board Seats were filled. No Board Seats were vacant. Also attending: 29 Stakeholders and Guests.

b. Flag Salute. The Pledge of Allegiance was led by Mr. McGovern.

2. General Public Comment

Major John Wells of the North Valley Military Institute, "a free military public charter school, requested and Mr. McGovern agreed to Agendize the NVMI to present at the NHWNC May [15th] Board Meeting. Major Wells described the "lead by example" culture at their campus in Granada Hills, "just west of Hayvenhurst and Rinaldi" and offered their color guard for opening NHWNC Meetings and other ceremonies.

Loren Borstein of Borstein Enterprises (BE) reported that their land use plan for the property at Chase and Woodley [the Budweiser Property] was submitted to the City "about three-four weeks ago." They want to develop 73 units of two-story single-family homes on an 11-acre parcel "with 5,000 square foot lots toward the southern portion of the property."

Kathy Crier and Roger Dolan, face painters of the Public Art Initiative of the San Fernando Valley, thanked everyone for participating in the April 13th Spring Fling Egg Hunt. Stakeholder Anita Goldbaum believed the NHWNC has had “excessive” Special Board Meetings that included Agenda Items that should have been considered at regularly-scheduled General Board Meetings. Stakeholder Mary Armenteros encouraged for Meeting Minutes copies to be provided at Board Meetings. *[The following Public Comment was made after Item #3.]* Stakeholder William Kuzmin was “concerned with the Board complying with the Brown Act rules,” especially about clear Agenda wording that describes what will be considered.

3. Public Speakers

Ron Rubine, Field Deputy for City Councilman Mitch Englander (818-882-1212; Ron.Rubine@LACity.org; www.CD12.org), reported that the Councilman entered a Motion for the City Council to consider that would cause City employees convicted of a crime to lose their retirement pension. Also, the Save Our Streets LA initiative will be on the November ballot. “Councilman Englander has voted ‘no’ on every tax increase” Motion that the City Council has considered. The Councilman is proposing a one-half cent sales tax to help fund extremely backlogged street repairs; two-thirds of voters will need to vote ‘yes’ for the tax increase to pass, which the Councilman believes would be an investment in streets and sidewalks. All are invited to attend the Mayor’s Interfaith Prayer Breakfast.

4. Board Reports - President, Vice-President, Secretary, Treasurer

President McGovern and Vice-President Gibson had no report. Secretary Hart reported that she has been attending DWP and other meetings that have “anything to do with sustainability and water and power.” Treasurer Ms. Perkins reported that she soon will complete the March Treasurer Report; Mr. McGovern added that they soon will meet with DONE [the L.A. Dept. of Neighborhood Empowerment] to process financial paperwork.

5. New Business

a. Discussion on Committee structure and appointments to various Committees.

Appointments to Committees to be made by president and ratified by Board per Bylaws dated January 26, 2014.

Mr. McGovern read from the NHWNC Bylaws about Committee structure. Board Members stated their Committee participation preferences as per the below Motions:

MOTION (by Mr. McGovern, seconded by Mr. Fordyce): The North Hills West Neighborhood Council appoints Board Members Dan Gibson and Punam Gohel to its Planning and Land Use Committee.

MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, Maya, McGovern, Perkins and Xander).

MOTION (by Mr. McGovern, seconded by Ms. Perkins): The North Hills West Neighborhood Council appoints Board Members Garry Fordyce, Dan Gibson and Nancy Xander to its Rules and Elections Committee.

MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, Maya, McGovern, Perkins and Xander).

MOTION (by Mr. McGovern, seconded by Mr. Gohel): The North Hills West Neighborhood Council appoints Board Members Garry Fordyce, John McGovern and Debra Perkins to its Finance Committee.

MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, Maya, McGovern, Perkins and Xander).

MOTION (by Mr. McGovern, seconded by Mr. Maya): The North Hills West Neighborhood Council appoints Board Members Armando Diaz, Punam Gohel and Carol Hart to its Public Safety Committee.

MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, Maya, McGovern, Perkins and Xander).

Mr. McGovern requested and it was agreed to TABLE appointment of Members to the Beautification and Infrastructure Committee.

MOTION (by Mr. McGovern, seconded by Mr. Gohel): The North Hills West Neighborhood Council appoints Board Member Carlos Maya to its Technical Committee.

MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, Maya, McGovern, Perkins and Xander).

Board Members Diaz, Hart, Hyman, Khalid, Lara, Perkins and Xander expressed interest in being Outreach and Marketing Committee Members. Mr. McGovern reminded that the NHWNC Bylaws only allow three Board Members to be official Committee Members. Mr. Diaz, Ms. Hart and Mr. Lara withdrew from consideration, leaving four Board Members still interested in being Committee Members. Mr. Hyman, Mr. Khalid, Ms. Perkins and Ms. Xander described their community outreach service and interests. Mr. McGovern requested and it was agreed to TABLE appointment of Members to the Outreach Committee; he will discuss it with the volunteers and e-mail a procedure to vote by ballot at the next Board Meeting.

Mr. McGovern reconsidered and it was agreed to vote upon appointment of Members to the Beautification and Infrastructure Committee.

MOTION (by Mr. McGovern, seconded by Ms. Hart): The North Hills West Neighborhood Council appoints Board Member John McGovern to its Beautification and Infrastructure Committee.

MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, Maya, McGovern, Perkins and Xander).

Mr. McGovern said that the NHWNC will e-mail Stakeholders about Committee participation.

b. Motion [see below].

FUNDING MOTION (by Mr. McGovern, seconded by Ms. Xander): The North Hills West Neighborhood Council reallocates extra funding to cover additional expenses of the Spring Easter egg hunt event. (Purchase of paper utensils, ice, snacks, water and juices and event yard signs and 4 canopies) up to \$1,000.00.

DISCUSSION: Mr. Fordyce believed the NHWNC “has a procedural problem” that needs to be resolved before allocating more funding. There was discussion of allocated funds amounts and dates. Mr. McGovern believed that there was no procedural problem and that, anyway, he and Ms. Perkins were going to meet Monday with DONE to submit paperwork. Ms. Perkins explained that expenditures went over budget; she personally paid for items and needs to be reimbursed for the April 13th event. Mr. McGovern confirmed that all Board Members present have completed the DONE Ethics and Funding Trainings.

Mr. McGovern requested and it was agreed to TABLE this Item. No vote was taken. [Later, Ms. Perkins thanked volunteer Stakeholders and Board Members for their event help and mentioned that photographer Ralph Godoy has event photos and videos at [<http://ralphgodoy.smugmug.com>]. Ms. Hart announced a free April 26th 8:30-12:30 DONE Funding Training at the Braude Center at which all are welcomed to attend.

c. Motion [see below].

FUNDING MOTION (by Mr. McGovern, seconded by Mr. Hyman): The North Hills West Neighborhood Council approves a Board donation to the L A Congress of Neighborhoods of \$500.00.

DISCUSSION: Mr. McGovern explained the event and funding need which would be allocated from this year’s Budget. Mr. Fordyce was concerned whether the event can be funded since it will be more than 30 days from now; Mr. McGovern will check with the City Attorney.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, Maya, McGovern, Perkins and Xander).

d. Motion to approve March 20, 2014 GBM Minutes.

MOTION (by Mr. McGovern, seconded by Mr. Gibson): The North Hills West Neighborhood Council approves the Minutes of its March 20, 2014 General Board Meeting as written.

DISCUSSION: It was discussed that, if the June 2nd Purchase Card use deadline citation is wrong, it will be corrected.

MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, Maya, McGovern, Perkins and Xander).

e. Motion to approve April 08, 2014 Special Board Meeting Minutes.
Mr. McGovern requested and it was agreed to TABLE this Item.

f. Motion [see below].

FUNDING MOTION (by Mr. McGovern, seconded by Mr. Hyman): The North Hills West Neighborhood Council approves the purchase of 12 bestselling titles each month for fiscal year 2014/2015 for the Mid Valley Regional Branch Library in North Hills, Ca. Program is called "HOT OFF THE PRESS" and the Neighborhood Council's logo will be printed in each book sponsored. The amount requested is \$3,000.00.

DISCUSSION: Ms. Goldbaum believed that the Budget needs to be adjusted. Mr. McGovern said that he already spoke with DONE and clarified that the funds would go to the Library, not the “Friends of the Library.” The Library’s Fiscal Year is the same as the NHWNC [July 1st – June 30th]. He said “it would be a lateral transfer of funds . . . it’s not a Neighborhood Purposes Grant” so the Budget does not need to be adjusted. Ms. Perkins added that “it’s a lateral transfer due to the fact that [the funding] is going to the Library.” The Library’s Vicki Magaw described that “people in North Hills can have access to popular books.” Mr. Fordyce was concerned that the allocation may exceed the Budget.

MOTION to TABLE (by Mr. Fordyce): The North Hills West Neighborhood Council TABLES Item #5. f. until such time as the Treasurer’s Report is up to date.

MOTION to TABLE FAILED for lack of a second.

MOTION to AMEND (by Ms. Hart, seconded by Mr. Diaz): The North Hills West Neighborhood Council AMENDS the above Motion to add the phrase “pending verification of sufficient funds to cover it.”

DISCUSSION: Mr. Fordyce was concerned that funding may not be available.

MOTION to AMEND PASSED by a roll call vote of the 11 eligible voters present with ten in favor (“Yes” or “Aye”) (Diaz, Gibson, Gohel, Hart, Hyman, Khalid, Maya, McGovern, Perkins and Xander); one opposed (“No” or “Nay”) (Fordyce).

AMENDED FUNDING MOTION (by Mr. McGovern, seconded by Mr. Hyman): The North Hills West Neighborhood Council approves the purchase of 12 bestselling titles each month for fiscal year 2014/2015 for the Mid Valley Regional Branch Library in North Hills, Ca. Program is called "HOT OFF THE PRESS" and the Neighborhood Council's logo will be printed in each book sponsored. The amount requested is \$3,000.00 pending verification of sufficient funds to cover it.

DISCUSSION: Mr. Kuzmin was concerned about the Board voting without having a current Treasurer’s Report.

AMENDED MOTION PASSED by a roll call vote of the 11 eligible voters present with ten in favor (“Yes” or “Aye”) (Diaz, Gibson, Gohel, Hart, Hyman, Khalid, Maya, McGovern, Perkins and Xander); one opposed (“No” or “Nay”) (Fordyce).

Ms. Perkins elaborated that DONE has indicated that there is enough funding available and will confirm the exact amount available at their meeting on Monday; DONE gave her the incorrect amount of funding available when she started as Treasurer. She offered to e-mail the Treasurer’s Report when it is available. Mr. McGovern clarified that former Treasurer Mary Armenteros was not involved in providing the incorrect amounts.

- g. Discussion on request for a donation to "D. A. V." (Van Nuys chapter). Mr. McGovern clarified that it would be a “sponsorship,” not a “donation.” Mr. McGovern will contact Stakeholder Ernie Hilger for more information. Mr. Fordyce informed that the Camp Kearney DAV Chapter in Van Nuys is the closest DAV Chapter to North Hills and meets at the Sepulveda Veterans Administration facility.

6. Motion to adjourn

Mr. Hyman announced the Citrus Sunday May 18th 9:00 a.m. – 1:00 p.m. event; volunteers are needed. Ms. Perkins announced a June 7th 5K Run/Walk at Hansen Dam Aquatic Center; the NHWNC has previously helped fund it and she requests that it be Agendized for a Board Meeting. Mr. McGovern will Agendize Kathy Crier, a face painter of the Public Art Initiative, to make a presentation.

MOTION to ADJOURN (by Mr. McGovern, seconded by Mr. Diaz).

MOTION PASSED by a voice vote with no objection.

The Meeting was ADJOURNED at 8:55 p.m.