



**NORTH HILLS WEST
NEIGHBORHOOD COUNCIL
TECH COMMITTEE MEETING AGENDA**



Posted 72 hours prior to meeting - All Meetings are open to the Public
Monday December 29, 2014 from 5:30 – 6:30 pm

New Horizons, 15725 Parthenia Street North Hills, CA 91343
(Small Conference Room)

Note – NHWNC May Be Sound And / Or Video Recorded For Back Up To Minutes

EXECUTIVE BOARD OFFICERS

John McGovern/President – Dan Gibson /Vice President

Debra Perkins/Treasurer - Carol Hart/Secretary

COUNCIL BOARD MEMBERS

Dave Brown, Armando Diaz, Garry Fordyce, Punam Gohel, David Hyman,

Mike Khalid, David Phelps, Patrick Henry Santos, Nancy Xander

**Public comment limited to 2 minutes per speaker as duly noted below unless adjusted as necessary
by the Presiding Officer of the Board, Armando Diaz, Committee Chair**

**ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD.
PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER.
ALL SPEAKER CARDS MUST BE SUBMITTED TO THE SECRETARY BEFORE THE MEETING BEGINS.**

1. Welcome and Flag Salute & Roll call and announcement of quorum
2. General Public Comment: The public may provide comments to the board on non-agenda items within the Neighborhood Councils subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting. (Limited to 2 minutes per speaker.)
3. Public Speakers- 10 minutes /time approximate
 - A. Empower LA - Outreach and Communications Director, Stephen Box
4. Old Business
 - A. NC web issues – What’s been done thus far on the Consolidation Project
 - B. Community Police Activities Board – 11-19-14 (Punam attended)
 - C. Review of Neighborhood Watch sign program
 - D. NationBuilder free for now but this won’t last.
 1. Why not take it for a test drive and make a recommendation to the NHWNC Board.
 - E. Board Phone: Now that we finally have a new number people are beginning to use it.
 1. Report on equipment: message checking and distribution (McGovern)
 - F. HP Laser Jet 1020 old portable printer for Board Meetings (Brown)
 1. Downloaded Printer Driver, requires field testing (Brown, Hart)
5. New Business
 - A. Outreach and Recruitment
 1. Committee Membership and Tech Participants
 2. Bloggers, Posters, Citizen Journalists and Social Media Mavens
 3. The Use of Facebook, Nextdoor, and Twitter as a Communication and Outreach tools
 - B. NC web issues – What more is needed to complete the Consolidation Project
 1. Updating the web content ASAP
 2. Plan to ensure fresh content is added on a regular basis to drive more traffic
 - C. Audio Recordings of all NC Meetings, policy decision on duration of hold
 1. Cross Training of Tech Team members to cover in Dave’s absence

- D. Dell C1765 New High Speed Color Printer Purchase to produce all documents for distribution to the public
 1. Operations expense category. (It is necessary for faster production of all board meeting materials.)
 2. Cost: City Approved Vendor < \$300 with City discount; Ink will cost (< \$50/set)
 3. Note: by matching make and model of the other two printers supplies may be purchased in bulk.

6. Announcements

- A. Dave Brown will be away on a job for the April General Board Meeting – discuss contingency plans
- B. Prospective Stakeholder Committee Members
 1. Volunteers to work with Tech Team
 2. Social Media Mavens
 3. Local High School Sound Engineering and A/V Club Students?

7. HOT TOPIC: A/V Equipment currently in use - replacement of worn parts and expendables like DR chips

8. Public Comment (limited to 2 minutes per speaker unless directed otherwise by the Chair)

9. Motion to adjourn and have a safe and healthy and prosperous Holiday and New Year

The North Hills West Neighborhood Council Agenda is posted for public review at the following North Hills West locations below and posted on the NHWNC website <http://northhillswestnc.empowerla.org> and www.empowerla.org/north_hills_west Facebook at North Hills West Neighborhood Council Official.

Uncle Joe's Donuts – 8704 Woodley – North Hills CA - 91343

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board’s subject matter jurisdiction, will be heard during the Public Comment On Non-Agendized Items period.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting John McGovern, Board President, by phone 818-809-9158.

RECONSIDERATION PROCESS - Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

PUBLIC ACCESS OF RECORDS - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link <http://northhillswestnc.empowerla.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact John McGovern, Board President, by phone 818-809-9158 or mail to NHWNC – PO Box 2091 – North Hills – CA – 91343.

NHWNC BYLAWS - Please be advised that the Bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A JOHN MCGOVERN, PRESIDENTE DE LA MESA, POR EMAIL A JMCGOVERN@NHWNC.NET O POR TELEFONO 818-809-9158.